

NCSSWA EXECUTIVE COMMITTEE & FULL BOARD ROLES AND RESPONSIBILITIES

NCSSWA REGION CHAIRS

CENTRAL REGION

NORTHEAST REGION

NORTHWEST REGION

SOUTHEAST REGION

SOUTHWEST REGION

WESTERN REGION

1. Regional Chairpersons will serve a two (2) year term.
2. Regional Chairpersons are appointed by the President.
3. Each regional chairperson will have one vote and one individual reimbursement on the Board.

DUTIES AND RESPONSIBILITIES

- A. Shall maintain NCSSWA membership and be an active member in good standing during term.
- B. Shall create a Regional Committee to assist the Chairperson in planning the Regional Spring Conference for their region.
- C. Shall work with the Membership Chairperson as a committee to increase and maintain members of the association.
- D. Shall regularly and routinely check NCSSWA email and respond appropriately.
- E. Shall maintain a record of position activities and dates to share with next term committee.
- F. Shall work with the Vice-President for any needs of the association for fall conference.
- G. Shall provide assistance as needed to the Public Relations Manager for communication and representation on behalf of the association.
- H. Shall serve on and attend Full Board Meetings.
- I. Shall submit a Regional Report at each Full Board Meeting.
- J. Shall complete other duties that may be assigned by the President.
- K. Shall submit to the Treasurer all expense reimbursement forms in accordance with the reimbursement procedures.
- L. Shall submit to the President an end of year report.